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To: The Cathaoirleach and Each Member of the Planning, Environment, Climate Change and Corporate Governance SPC

Date: Wednesday, 19 January 2022

Re: Notice of Planning, Environment, Climate Change and Corporate Governance SPC Meeting

Dear Cathaoirleach & Members,

Notice is hereby given that a Meeting of the **Planning, Environment, Climate Change and Corporate Governance SPC** will be held **remote via MS Teams** on **Thursday, 27th January, 2022 at 2.30 pm** to discuss the agenda set out below.

You are hereby requested to attend.

Please contact Claudette Collins ccollins@roscommoncoco.ie to confirm your attendance.

Yours Sincerely,

Caitlin Conneely

Caitlin Conneely
A/Director of Services
Environment, Water, Climate Change, Corporate Governance and Athlone MD Area Manager

AGENDA

1. Disclosure of Conflict of Interest
2. Adoption of Minutes
 - Minutes of Meeting held on 18th November 2021
3. Matters Arising
4. Update on Casual Trading Bye-Law Review
5. Update on Q4 2021 Household Waste Survey
6. Progress on Climate Action Promotional Video Project
7. Update on Draft Irish Language Scheme
8. Any Other Business
9. Date of Next Meeting

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Agenda Item 2

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